

SYLLABUS

POLITICAL SCIENCE

SEC

Political Grooming

Vocational/ Skill Enhancement Course Under

National Education Policy, 2020

Semester 1: Introduction to Politics and Political Process

Semester 2: Political Leadership

Semester 3: Governance & Public Policy

Semester 4: Basics of the Indian Constitution

Semester 5: Leadership in Democracy

Semester 6: Political Training

VOCATIONAL COURSES

(For those getting admission in the session 2025-26 onwards)

Vocational Course: <i>POLITICAL SCIENCE</i>			
		Year: I	Semester: I
Course Code: PS301MT	Course Title: Introduction to Politics and Political Process		
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.			
Credits: 2		SEC/VOC	
Max. Marks: 100		Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 2-0-0			
Unit	Topic		No. of Lectures
Unit I	Meaning, Nature and Scope of Politics, Evolution of Politics as a Discipline		10
Unit II	Concepts of Constitution, and Governance		10
Unit III	Politician and Statesman (Indian tradition of leadership, contribution of Uttarakhand)		10

Essential Readings

- Roy, Himanshu, and M. P. Singh. *Indian Political System*. 4th ed., Pearson Education India, 2018.
- O. P. Gauba, *An Introduction to Political Theory*, Macmillan, 2024 (pp 1- 172)
- Tansey, S., & Jackson, N. (2014). *Politics: The Basics* (5th ed.). Taylor and Francis.(pp 1- 24)
- Alan R. Ball, *Modern Politics and Government*, Macmillan, 1988 (pp 3-18)

Suggested Readings:

- Roy, Himanshu, M. P. Singh, and A. P. S. Chouhan, eds. *State Politics in India*. Delhi: Primus Books, 2017.
- Rajeev Bhargava, *Political Theory*, Orient Blackswan, 2023
- Andrew Heywood, *Politics*, Red Globe Press, 2025

Suggested online link:

- <https://egyankosh.ac.in/bitstream/123456789/53943/1/Unit-1.pdf>
- <https://egyankosh.ac.in/bitstream/123456789/23700/1/Unit-10.pdf>
- <https://www.youtube.com/watch?v=gGgFjIKTsDc&pp=ygVKQ29uY2VwdHMgb2YgU3Rh dGUuIENpdmlsIFNvY2lldHksIFBvbGl0aWNhbCBTeXN0ZW0sIGFuZCBDb25zdGl0dXRpb24gbnB0ZWw%3D>
- <https://www.youtube.com/watch?v=xhm55mIdSuk&t=1339s&pp=ygUfcG9saXRpY3MgY W5kIHNOYXRlcYBtYW4gbGVjdHVyZQ%3D%3D>

Suggested equivalent online courses: IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective paper. Students who have cleared their 10+2 or Equivalent examination can opt for it.

Suggested Continuous Evaluation Methods: Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

Vocational Course: POLITICAL SCIENCE			
		Year: I	Semester: II
Course Code: PS302MT	Course Title: Political Leadership		
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.			
Credits: 2		SEC/VOC	
Max. Marks: 100		Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0			
Unit	Topics	No. of Lectures	
Unit I	Understanding Political Leadership (From Social Leadership to Political Leadership)	10	
Unit II	Functional Aspect of Leadership	10	
Unit III	Leadership and Legislative Processes (Bill enactment/ Making questions/ Amendment Process)	10	

Essential Readings:

1. Harshita Shukla. (2023). Politics Unveiled: The Path to Successful Political Leadership. Notion Press.
2. Darryl Plecas, Colette Squires, & Len Garis. (2018). Essentials of Leadership in Government: Understanding the Basics. Independently published. Second edition. <https://cjr.ufv.ca/wp-content/uploads/2018/02/Essentials-of-Leadership-book-2nd-Ed-web.pdf>
3. Joseph, C. Rost. (1991). Leadership for the Twenty- First Century. New York: Praeger.
4. Udogu, E. (2008). The issue of political leadership in the Third World: What is to be done? Journal of Third World Studie, 25/1, 13-24. https://libres.uncg.edu/ir/asu/f/Udogu_Ike_2008_The_issue_of_political.pdf
5. Michael Foley. (2013). Political Leadership: Themes, Contexts, and Critiques. Oxford University Press.

6. Richard A. Couto. (2010). Political and Civic Leadership: A Reference. SAGE Publications.
7. Rwitwika Bhattacharya- Agarwal. (2017). What makes a Politician. Harper Collins.

Suggested Readings:

1. Ner Le'Elef. (2004). Leadership & Management. American Society, pp. 10-18.
2. Avasthi & Maheshwari. (2017). Public Administration. Lakshmi Narain Agarwal. 33rd Revised and Enlarged Edition, pp. 253- 259.
3. Glenn, D. Paige. (1977). The Scientific Study of Political Leadership. Free Pr, pp. 01-08.

Suggested online link:

1. <https://www.egyankosh.ac.in/bitstream/123456789/45189/1/Unit-3.pdf>
2. https://ddugu.ac.in/ePathshala_Attachments/E_PS844787@a65be1a0i.pdf
3. <https://www.ignouassignmentguru.com/ignou-pgdslm-syllabus/>
4. https://shodhgangotri.inflibnet.ac.in/bitstream/20.500.14146/550/2/02_chapters.pdf

Suggested equivalent online courses: IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective. Students who have cleared their 10+2 or Equivalent examination can opt for it.

Suggested Continuous Evaluation Methods: Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

Vocational Course: POLITICAL SCIENCE			
		Year: II	Semester: III
Course Code: PS303MT	Course Title: Governance & Public Policy		
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.			
Credits: 2		SEC/VOC	
Max. Marks: 100		Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0			
Unit	Topic	No. of Lectures	
Unit I	Theory and Functions of Governance	10	
Unit II	Introduction to Public Policy (Policy Making, Implementation, Monitoring)	10	
Unit III	Interface Between Governance and Leadership	10	

Suggested Readings:

1. Mark Bevir. (2013). A Theory of Governance. University of California Press, pp. 15-23.
<https://escholarship.org/content/qt2qs2w3rb/qt2qs2w3rb.pdf>
2. Avasthi & Maheshwari. (2017). Public Administration. Lakshmi Narain Agarwal. 33rd Revised Edition, pp. 665-668, 679-681, 682-687.
3. Rainer Koch & John Dixon. (2007). Public Governance and Leadership: Political and Managerial Problems in Making Public Governance Changes the Driver for Re-Constituting Leadership. Deutscher Universitätsverlag Wiesbaden, pp. 12-30.

Essential Readings:

1. R.K. Saprú. (2012). Public Policy: Formulation, Implementation, Evaluation. Sterling Publishers Pvt Ltd. New Delhi.
2. Michael Hill & Peter Hupe. (2014). Implementing Public Policy: An Introduction to the Study of Operational Governance, Third Edition. Sage Publications Ltd.
3. Bidyut Chakrabarty & Prakash Chand Kandpal (2024). Public Policy in India. Taylor and Francis.
4. Deborah Stone. (2012). Policy Paradox: The Art of Political Decision-Making. W. W. Norton & Company
5. Alan S. Gutterman. (2023). Governance, Leadership and Management.
https://www.researchgate.net/publication/373238882_Governance_Leadership_and_Management
6. Richard A. Couto. (2010). Political and Civic Leadership: A Reference. SAGE Publications.

Suggested online link:

1. <https://egyankosh.ac.in/bitstream/123456789/76697/1/Unit-4.pdf>
2. <https://www.britannica.com/topic/governance>
3. [http://rcdelhi1.ignou.ac.in/Ignou-RC/userfiles/file/PPT%20Dr %20Valte.pdf](http://rcdelhi1.ignou.ac.in/Ignou-RC/userfiles/file/PPT%20Dr%20Valte.pdf)
4. <https://egyankosh.ac.in/handle/123456789/67127>
5. https://youtu.be/BEUJMET7mkw?si=NQuiJLh_oZzv4qjB
6. <https://youtu.be/aPxQpyEydiU?si=n3Dx6BjpIVSxBxxf>

Suggested equivalent online courses: IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective. Students who have cleared their 10+2 or Equivalent examination can opt for it.

Suggested Continuous Evaluation Methods: Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

Vocational Course: POLITICAL SCIENCE			
		Year: II	Semester: IV
Course Code: PS302MT	Course Title: Basics of the Indian Constitution		
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.			
Credits: 2		SEC/VOC	
Max. Marks: 100		Min. Passing Marks: 33	
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0			
Unit	Topics		No. of Lectures
Unit I	Meaning of Constitution and Constitutionalism		10
Unit II	An Introduction to the Indian Constitution; Fundamental Rights, Directive Principles, Centre-State Relations, Role of Election Commission and Reservation Policy		10
Unit III	The Indian Constitution: Significant Case Studies and Contemporary Challenges		10

Essential Readings:

1. Roy, Himanshu, and M. P. Singh. *Indian Political System*. 4th ed. Noida: Pearson Education India, 2018.
2. Basu, Durga Das (2022). *Introduction to the Constitution of India* (26th Edition). LexisNexis.
3. Kashyap, Subhash C. (2019). *Our Parliament: An Introduction to the Parliament of India*. National Book Trust.

Suggested Readings:

1. Jayal, Niraja Gopal & Mehta, Pratap Bhanu (Eds.) (2010). *The Oxford Companion to Politics in India*. Oxford University Press.
2. Chatterjee, Partha (Ed.) (1997). *State and Politics in India*. Oxford University Press.

Suggested Online Links:

1. <https://youtu.be/qjZfdZxk96I?si=twF4c1mmRpe8n7P5>

2. <https://youtu.be/O0rheDJ35-I?si=aehWfbV02xGqQQg3>
3. <https://youtu.be/WJ7EDAGcKuI?si=g3Mh-x1oB2LazZWV>
4. https://youtu.be/UXuv6eSv4yo?si=ET8allk_jpVm9CMT
5. https://youtu.be/q1xH2qBvM4w?si=SO3gyOLiaTt_om0V
6. https://youtu.be/wJJdH7Yb2JU?si=U_hb_MUFVM6FEHw
7. <https://youtu.be/OSG-ya6BJkY?si=oadeIWm45dEfNRfP>
8. Harshit Dwivedi Education https://youtu.be/4sfJ871R_3s?si=g_juYMuM3ibEBHt-
9. https://youtu.be/jN_IVXQr3DQ?si=7ZLJebAMo7us7PsS
10. <https://youtu.be/NlCo3-Pj47g?si=utjbdhyO096tSi9O>
11. <https://youtu.be/xrB3-8iac7U?si=O0YX0K0qnGjvcgQX>

Vocational Course: POLITICAL SCIENCE		
		Year: III Semester: V
Course Code: PS304MT	Course Title: Leadership in Democracy	
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.		
Credits: 2		SEC
Max. Marks: 100		Min. Passing Marks: 33
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0		
Unit	Topic	No. of Lectures
Unit I	Introduction to Democracy (Meaning & Philosophy of Democracy)	10
Unit II	Evolution Of Democracy (Bhartiya & Western Perspective)	10
Unit III	Structure and Functions of Democratic Institutions (Executive, Legislative & Judiciary)	10

Essential Readings:

1. Rwitwik Bhattacharya, What makes a Politician, Harper Collins, 2023. (Section 1)
2. Ramchandra Guha, Democracy and Dissenters, Penguin, 2021 (Ch 3&6)
3. Fali S. Nariman, You must know your Constitution, HayHouse Publishers, 2023. (Ch-6)
4. O P Gauba, Social and Political Philosophy, National publishing house, Delhi, 1970 (pg. 63-97)
5. Del Dickson, The People's Government: An Introduction to Democracy, Cambridge University press, 2014.
6. Sunil Khilnani, The Idea of India, Penguin, 1997.1-60
7. Ramchandra Guha, India After Gandhi: The History of the World's Largest Democracy, Pan Macmillan, 2017. (Ch-37, 45)

Suggested Readings:

1. Arendt Lizphert, Patterns of Democracy Government Forms and Performance in Thirty-six Countries
2. M V Pylee, Introduction to Indian Constitution, Vikas, 2007
3. Atul Kohli ed, The Success of India's Democracy, Cambridge University press,2001.
4. S S Singh, How to win an Indian Election, Penguin, 2023

Suggested online link:

- www.ignou
- www.swayam
- www.inflibnet
- centrally/state-operated

YouTube Channel:

CEC

Suggested equivalent online courses: IGNOU and other universities/MOOC platforms such as SWAYAM in India and Abroad. Students of the following subjects can opt for this course as an elective. Students who have cleared their 10+2 or Equivalent examination can opt for it.

Suggested Continuous Evaluation Methods: Assignments, Oral presentations, peer interviews, and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

Vocational Course: POLITICAL SCIENCE		
		Year: III Semester: VI
Course Code: PS304MT	Course Title: Political Training	
Course Outcomes: The course is designed for students and young professionals seeking a career in politics, governance, public affairs, and leadership. Upon completing a political leadership course, students will understand key leadership theories, analyze leadership styles, and evaluate the roles of leaders in political movements. They will develop skills in communication, decision-making, and ethical reasoning, preparing them to effectively lead and influence within political and civic contexts.		
Credits: 2		SEC/VOC
Max. Marks: 100		Min. Passing Marks: 33
Total No. of Lectures-Tutorials-Practical (in hours per week): 3-0-0		
Unit	Topic	No. of Lectures
Unit I	Self-awareness, Team Building & Stress Elimination, and Political Workers & Indic Approach to Leadership	08
Unit II	Essential tools in Public Life, Electioneering & Data Analytics, Psephology and Constituency Management	11
Unit III	Traits of Leadership and how to become a Good Politician	11

Suggested Readings:

1. Jeffrey J. Mondak, Personality and the Foundations of Political Behavior, Oxford, 2010.
2. Russell J. Dalton & Hans-Dieter Klingemann, The Oxford Handbook of Political Behavior, 2007
3. Ramchandra Guha, Democracy and Dissenters, Penguin, 2021
4. S S Singh, How to win an Indian Election, Penguin, 2023
5. M V Pylee, Introduction to Indian Constitution, Vikas, 2007
6. Fali S. Nariman, You must know your Constitution, Hay House Publishers, 2023.
7. Rwitwik Bhattacharya, What makes a Politician, Harper Collins, 2023.

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Suggested Continuous Evaluation Methods: Assignments, Oral presentations, peer interviews,

and group tasks can be used for this purpose. The end-of-semester written examination will test all the areas targeted in the course.

This course can be opted for as a vocational course by the students of the following subjects:

This subject can be opted for by students of any stream.

Suggested Continuous Evaluation (25 Marks):

Internal Assessment: 10 Marks

Assignment & Presentation: 10

Marks Attendance: 05 marks